

Director of Governmental and External Affairs

The Tennessee Emergency Communications Board is seeking a qualified person for the position of Director of Governmental and External Affairs. This is an Executive Service position. The successful applicant will manage the Board's legislative/media/public relations, legislative analysis and outreach projects.

Requirements:

The position requires strong written and verbal communication skills, computer literacy, an aptitude for developing working relationships with legislators and the press and an ability to quickly analyze and articulate political and policy issues in a self-directed team environment. Qualified candidates must have excellent organizational and people skills, a valid driver's license and an ability to travel in-state. The person in this position must be able to work with a high degree of autonomy after consultation with the Executive Director and Chairman to further the interests of 911. Position reports to the Executive Director.

Minimum Qualifications:

The position requires a Bachelor's degree and a minimum of three years direct or comparable experience in federal, state or local government or a closely related field. A Master's or Juris Doctor degree is preferred.

Position Closing: This position will remain open until filled.

Position Available: Immediately.

To Apply: Submit a cover letter, resume, list of references, and contact information to the above address or email same to TN.ECB@tn.gov